

	A	B	C	D	E	F	G	H	I
1	<b>COUNCIL BUSINESS PLANNER</b> The Business Planner details the reports which have been instructed by the Council as well as reports which the Functions expect to be submitting for the calendar year.								
2	<b>Report Title</b>	<b>Minute Reference/Committee Decision or Purpose of Report</b>	<b>Update</b>	<b>Report Author</b>	<b>Chief Officer</b>	<b>Director</b>	<b>Terms of Reference</b>	<b>Delayed or Recommended for removal or transfer, enter either D, R, or T</b>	<b>Explanation if delayed, removed or transferred</b>
3	<b>14 December 2020</b>								
4	Council Annual Effectiveness Report and Committee Annual Effectiveness Reports	To present the annual effectiveness report for Council, as well as the annual effectiveness reports of the various committees, which have been considered by those committees.		Martyn Orchard	Governance	Commissioning	14		
5	Fairer Aberdeen Fund Annual Report 2019/20	To provide members with the Fairer Aberdeen Fund Annual Report for 2019/20.		Susan Thoms	Early Intervention and Community Empowerment	Customer	Council decision	D	The officer responsible for the report has been undertaking additional duties, particularly setting up and distributing funding through the Lord Provost's Trust and the Food Fund. It is therefore proposed that the report be submitted to the Council meeting on 3 March 2021.
6	Standards Commission for Scotland - Written Decision - Councillor Boulton	To present the written decision by the Standards Commission for Scotland following a hearing held on 22 October 2020.		Fraser Bell	Governance	Commissioning	15		
7	Standards Commission for Scotland - Written Decision - Councillor Donnelly	To present the written decision by the Standards Commission for Scotland following a hearing held on 20 November 2020.		Fraser Bell	Governance	Commissioning	15		
8	Family Leave for Elected Members - Updated Guidance	To seek adoption of COSLA's updated "Family Leave Guidance for Councils" which is intended to support Elected Members during periods of maternity, paternity, shared parental and adoption leave.		Mark Masson	Governance	Commissioning	Intro 6		
9	Armed Forces Covenant Gold Accreditation Award	To advise Council on the successful application for Gold status for the Armed Forces Covenant.		Derek McGowan	Early Intervention and Community Empowerment	Customer	21		
10	Treasury Management Strategy - Year End and Mid-Year Reviews	To update the Council on Treasury Management activities undertaken to date during the financial year 2020/21.		Neil Stewart	Finance	Resources	5 and 6		

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2									
11	<b>2 March 2021 (Budget)</b>								
12	Council Delivery Plan 2021/22	To present the Council Delivery Plan for 2021/22.		Angela Scott	Chief Executive	Chief Executive	2		
13	General Fund Revenue Budget and Capital Programme 2021/22	To provide information on both the revenue budget for 2021/22 and capital programme for the period 2021/22 to 2025/26 in order that approved budgets and Council Tax value can be set by the Council for the year commencing 1 April 2021.		Jonathan Belford	Finance	Resources	1 and 2		
14	Housing Revenue Account 2021/22	To provide elected members with information to enable the Council to approve a revenue and capital budget for 2021/22, including the setting of the rents and other charges on the Housing Revenue Account (HRA) for the financial year.		Helen Sherrit	Finance	Resources	2		
15	Common Good Budget 2021/22	To provide Council with details of the draft Common Good budget for 2021/22, to enable the Council to approve a final budget that will take effect on 1 April 2021.		Helen Sherrit	Finance	Resources	2		
16	<b>3rd March 2021</b>								
17	Review of Scheme of Governance	To report with proposals following a further review of the Scheme of Governance		Fraser Bell	Governance	Commissioning	17		
18	Council Energy and Climate Plan	To set a plan to reduce emissions and to protect and build resistance to climate change across Council assets and operations		Alison Leslie	Strategic Place Planning	Chief Operating Officer	21		
19	<b>21st June 2021</b>								
20	Council Annual Effectiveness Report and Committee Annual Effectiveness Reports	To present the annual effectiveness report for Council, as well as the annual effectiveness reports of the various committees, which have been considered by those committees.		Martyn Orchard	Governance	Commissioning	14		
21	Council/Committee Diary 2022	To present the Council/Committee Diary for 2022 for approval.		Martyn Orchard	Governance	Commissioning	18		
22	<b>23rd August 2021</b>								
23									
24	<b>13th December 2021</b>								
25	Review of Outside Bodies	Council 02/03/20 - to instruct the Chief Officer - Governance to carry out a further review of outside bodies ahead of the local government elections in elections in 2022 and thereafter report back to Full Council with any proposals as required		Fraser Bell	Governance	Commissioning	21		